

**Combined Residents of Whitehorse
Action Group (CROWAG) Incorporated.**

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CROWAG's **VISION** is for appropriate planning and development within Whitehorse, enhancing the amenity and quality of life for all citizens.

CROWAG's **STATEMENT OF PURPOSE** is to advocate for-

- Appropriate development
- The preservation and enhancement of the natural landscape.
- Equitable, transparent, and accountable community engagement practices leading to the highest levels of good governance.

CROWAG Volunteers Award - Principles and Guidelines

Background

CROWAG'S work through its Committee and affiliated member groups gives it insight into the numbers of volunteers who provide immeasurable community service to causes across Whitehorse. In many cases such volunteer work goes on for years, yet too often goes unrecognised. The CROWAG Volunteers Award seeks to support volunteerism in Whitehorse and recognise the commitment of local volunteers.

Benefit

This recognition program for volunteers and/or groups affiliated with *CROWAG Inc.*, will help recognise and honour their work and achievements relevant to the vision and purpose of *CROWAG*. Recipients will include those who have consistently performed outstanding work in the interest of residents across Whitehorse and/or beyond.

Program Administration

1. The Program will be administered by the *CROWAG* Volunteers Award Council (VAC).
2. The VAC will comprise three representatives from *CROWAG* Members/Affiliates and will be appointed by the representative *CROWAG* Committee, in accordance with a selection process determined in advance.
3. At least one member of the VAC will be a *CROWAG* Committee member, and each VAC member will be a person held in high regard and respected within areas relevant to the Vision and Purposes of *CROWAG Inc.*
4. Recommendations of successful nominees for an award(s) would be made by the VAC to the *CROWAG* Committee, which would usually automatically endorse such recommendations.

Award Categories

1. The award (s) will have the general title ***CROWAG Volunteers Award*** and will allow for future flexibility of award nomenclature.
2. The number of awards made will be recommended by the VAC to the CROWAG Committee, along with sub-category titles. The number of awards must be able to be sensibly managed by the VAC and resourced by CROWAG.
3. The award would provide for sub-categories, in specialist areas, relevant to the Vision and Purposes of CROWAG. Examples of these may include: Democracy and Governance; Environment and Biodiversity; Health and Wellbeing; Conservation; Amenity and Infrastructure; Leadership; Education/Publishing; Young Achiever; and Lifetime Achievement.

Nominees, Nominations and Eligibility

1. Nominations would normally **open from 1st July to 1st September** each year.
2. Nominations will be made via a Nomination Form including details of person(s) nominating, the nominee, contacts etc.
3. The Nomination Form would require a statement of 500 - 1,000 words summarising the work and achievements of the nominee, and including sub-headings to match at least five of the seven selection criteria below. This could include any tables, lists, photos, illustrations etc. In addition, brief statements of endorsement by individuals and groups must be attached to the Form.
4. Nominees can be individuals or members of groups or constituted groups, must be volunteers and be engaged in not-for-profit activities. Nominations cannot be submitted for any nominee whose contributions are, or have been made, in part or whole, via normal paid work. Grounds must relate to the volunteer component of the work.
5. Nominees would normally have given many years of service within the Award category.
6. Nominees would normally be residents of Whitehorse and/or volunteer within Whitehorse.
7. Nominees would be engaged in single or multiple projects, principally to the benefit of the broader Whitehorse community and which may go beyond this city's boundary.
8. Nominees would normally be affiliated with CROWAG as members, but this might be waived for reasons determined by the VAC.
9. Nominations will be submitted by a nominator(s), not the nominee, **and be accompanied by at least one additional endorsement** from a resident or group in Whitehorse.
10. The VAC will advise nominees of their nomination for the Award once received.
11. Unsuccessful nominees may be re-nominated in future years.
12. No award recipient can receive the same award in any category within 7 years.
13. Awards will be issued only in years where a suitable candidate(s) is/are nominated.

Selection Criteria

The selection criteria includes:

1. Nature of contribution to the community.
2. Relevance to the Vision and Purposes of CROWAG.
3. Length of voluntary service including time and years.
4. Extent of inputs and achievements.
5. Inspiration to others in the community and to other related groups and associations as a role model.
6. Innovation.
7. Degree of challenges faced in the role.

In assessing nominations, the nominee's endeavour working towards a vision as well as their achievements will be taken into account in the year(s) immediately prior and up to the 30th of June of the nomination/ application year.

Award Timing and Format

The Award will be made to the recipient in November at the *CROWAG AGM*, a combined Affiliates end of year gathering or at another fitting occasion.

The award will be presented as a testamur/certificate, suitably formatted and framed to acknowledge their achievement.